

St. Charles Fire Department
Foreign Fire Insurance Company Tax Fund Board
Regular Meeting Minutes
February 12th, 2018
8:30 A.M.
112 N. Riverside Ave.
2nd floor training room

1.) Call to order @ 0835 Hrs

2.) Roll call @ 0835 Hrs

Present – Cavallo, Gresser, Kuhn, Pyzyna, Rehak, Schelstreet

Absent -Centimano

3.) Public Comment @ 0835 Hrs - None

4.) December 11th minutes reviewed @ 0836 Hrs

Motion to Approve Previous Meeting Minutes by Pyzyna, 2nd by Kuhn

Vote Taken: All Yea(s), No Nay(s), Motion Passes

5.) Treasurers report read by Kuhn @ 0836 Hrs

Motion to Approve Report by Schelstreet, 2nd by Pyzyna

Vote Taken : All Yea(s), No Nay(s) , Motion Passes

6.) Old Business @ 0837 Hrs

A.) Approve new by-laws

Motion to approve new by laws as proposed from previous meeting by Rehak, 2nd Pyzyna

Vote Taken: All Yea(s), No Nay(s), Motion Passes

7.) New Business @ 0807 Hrs

A.) Assign Trustee term length per by-laws

Results as follows;

Cavallo - 2 year term re-elect in 2020

Centimano - 1 year term re-elect in 2019

Kuhn - 2 year term re-elect in 2020

Gresser – 2 year term re-elect in 2020

Pyzyna – 1 year term re-elect in 2019

Rehak – 1 year term re-elect in 2019

2% Positions for 2018 Board as follows;

Rehak - 2% Board Chairman

Cavallo – 2% Board Vice-Chairman
Pyzyrna – 2% Board Secretary
Kuhn – 2% Board Treasurer
Centimano – 2% Board Trustee
Gresser – 2% Board Trustee
Schelstreet – 2% Board Trustee by virtue of rank (Fire Dept. Chief)

Motion made to approve Trustee term length and positions held made by Schelstreet,
2nd by Rehak

Vote Taken: All Yea(s), No Nay(s) Motion Passes

B.) Set 2018 Budget

Set-up (3) line item expenses;
1) Fitness Memberships
2) Professional Services
3) Commissary Fund

Added a new budget titled Apparatus and Equipment Budget

Lt. Cavallo to purchase (4) \$500 gift cards from Costco for Commissary fund to
be used to purchase approved items on the Commissary list

Motion made to approve 2018 budget as listed above by Rehak, 2nd by Cavallo

Vote Taken: All Yea(s), No Nay(s) Motion Passes

C.) Request #18-01 to purchase beverage appliance and associated service for all 3 stations. In
the amount not to exceed \$5,446.50

Motion made to purchase request #18-01, beverage appliance and associated service for all
3 stations, with funds from the station and equipment budget, in the amount not to exceed
\$5,446.50. Motion made by Rehak, 2nd by Pyzyrna

Roll Call Vote: Cavallo – Nay
Centimano - Absent
Gresser – Nay
Pyzyrna – Nay
Rehak - Nay
Schelstreet – Nay
Kuhn – Nay

Vote Taken: 0 Yea(s), 6 Nay(s), Motion Does Not Pass

D.) Request #18-02 to purchase a radio/stereo and speakers for Station #1. In the amount not
to exceed \$100.00

Motion made to purchase request #18-02, to purchase a radio/stereo and speakers for Station #1, with funds from the station and equipment budget, in the amount not to exceed \$100.00. Motion made by Cavallo, 2nd by Pyzyna.

Roll Call Vote: Cavallo – Yea
Centimano - Absent
Gresser – Yea
Kuhn – Yea
Pyzyna – Yea
Rehak – Yea
Schelstreet – Yea

Vote Taken: 6 Yea(s), 0 Nay(s), Motion Passes

- E.) Request #18-03 to purchase furniture for all 3 stations. In the amount not to exceed \$14,681.00

Motion made to purchase request #18-03, to purchase furniture for all 3 stations, with funds from the station equipment budget, in the amount not to exceed \$14,681.00. Pending two approvals, (1) Budget approval from the department as the department agreed to contribute to overall purchase. (2) The logo being place on the chairs is approved by the Chief. Motion made by Cavallo, 2nd by Kuhn

Roll Call Vote: Cavallo- Yea
Centimano - Absent
Gresser – Yea
Kuhn – Yea
Pyzyna – Yea
Rehak – Yea
Schelstreet – Yea

Vote Taken: 6 Yea(s), 0 Nay(s), Motion Passes

- F.) Request #18-04 to modify request #17-17 (modifying T101) due to incomplete paperwork received by Pierce. In the additional amount not to exceed \$4,854.70

Motion made to purchase request #18-04, to modify request #17-17 (modifying T101) due to incomplete paperwork received by Pierce, with funds from the apparatus and equipment budget, in the additional amount not to exceed \$4,854.70 making total amount paid \$8,710.90 Motion made by Cavallo, 2nd by Pyzyna

Roll Call Vote: Cavallo- Yea
Centimano - Absent
Gresser – Yea
Kuhn – Yea
Pyzyna – Yea
Rehak – Yea
Schelstreet – Yea

Vote Taken: 6 Yea(s), 0 Nay(s), Motion Passes

G.) Other- 0950

Discussion of making new 2% request form, and conduct 2% training for the department.

8) Executive Session – None

9) Adjournment – 1008 Hrs

Motion to adjourn by Chief, 2nd Pyszyna

Vote taken: All Yea(s), No Nay(s)

Recorded and Submitted by Michael Pyszyna